



## Memorandum of Agreement (MOA)

Among

**Khyber Pakhtunkhwa Rural Economic Transformation Project (KP-RETP)**

And

**Khyber Pakhtunkhwa Technical Educational and Vocational Training Authority**

**(KP-TEVTA)**

And

**University of Engineering and Technology Peshawar (UETP)**

This Memorandum of Agreement (this MOA) made as on 16<sup>th</sup> April 2025 at Peshawar, among Khyber Pakhtunkhwa Rural Economic Transformation Project (KP-RETP) (the "Project"), and Khyber Pakhtunkhwa Technical Educational and Vocational Training Authority (KP-TEVTA) and University of Engineering and Technology Peshawar (UETP) is executed in supersession of the Memorandum of Agreements previously entered into between KP-RETP and KP-TEVTA dated 10th July 2024 and 5th December 2024, to the extent of the revised scope and provisions set forth in this MOA. This MOA stipulates the stakeholders, revised scope of work, key outputs, applicable laws and rules, and roles and responsibilities of the Project and the Partner Authority.

### INTRODUCTION

The **Khyber Pakhtunkhwa Rural Economic Transformation Project (KP-RETP)** is a development initiative led by the Planning and Development Department of the Government of Khyber Pakhtunkhwa. Co-funded by the International Fund for Agricultural Development (IFAD) and the European Union (EU), this flagship project seeks to revitalize the rural economy across all districts of the province. In collaboration with IFAD, the project aims to tackle key drivers of rural poverty and food insecurity, including low agricultural productivity, inefficient production systems, weak supply chain linkages, high youth and women unemployment in rural areas, and limited access to economic services for small landholders. Through targeted interventions, KP-RETP aspires to bring sustainable economic transformation to the rural communities of Khyber Pakhtunkhwa.

The **Khyber Pakhtunkhwa Technical Education and Vocational Training Authority (KP-TEVTA)** was established under a legislative Act in 2015, later amended in 2017. Operating as an autonomous organization, KP-TEVTA is governed by its own set of laws and by-laws, along with applicable general or

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special legislation. The Authority is tasked with overseeing and implementing technical education and vocational training programs across Khyber Pakhtunkhwa. Its primary objective is to equip the province's youth with technical and vocational skills that align with market and industry demands. Additionally, KP-TEVTA focuses on consolidating and advancing the technical education and vocational training system in the region. Since its inception, KP-TEVTA has framed its vision and mission in alignment with the National Skills Strategy, ensuring its goals reflect the broader national priorities for skill development and workforce readiness.

The **University of Engineering and Technology (UET), Peshawar**, stands as a premier institution in Pakistan, renowned not only for its academic excellence but also for its significant contributions as a provider of technical expertise and services to both public and private sectors. Established in 1952 and achieving full university status in 1980, UET Peshawar has grown to become a critical hub for engineering education, research, and professional services in the Khyber Pakhtunkhwa province and beyond. The main campus of UET Peshawar is located at Peshawar, while its remote offices are located at Abbottabad, Jalozai and Bannu.

UET Peshawar offers a range of consultancy services, including Civil Engineering, Electrical Engineering, Mechanical Engineering, Computer Systems Engineering, and Chemical Engineering. The UET Peshawar also offers services in emerging fields such as Mechatronics Engineering, Energy Engineering, Agriculture Engineering, and Mining Engineering.

UET Peshawar has several centers of excellence which include the Advanced Robotics and Automation Lab (ARAL), Centre of Intelligent System & Network Research (CISNR), Earthquake Engineering Center (EEC), National Institute of Urban Infrastructure Planning (NIUIP), National Center in Big Data and Cloud Computing (NCBC), Gems and Jewellery Center of Excellence, National Center for Artificial Intelligence (NCAI), National Center of Cyber Security (NCCS). UET Peshawar has also established several centers for skills development and professional growth such as Continuing Engineering Education Center (CEEC), Technology Incubation Center (TIC) and Career Excellence Academy (CEA).

## OBJECTIVE

As per project design, KP-RETP will finance provision of market-demanded skills to 60,000 young eligible persons, for employment and self-employment opportunities with a focus on ultra-poor and poor households with limited access to land with a specific focus on women and youth. Preference, particularly for self-employment, will be given to young women and men belonging to families with BISP poverty score of 0-40. To achieve these objectives, KP-RETP seeks partnership with KP-TEVTA and UETP.

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## PURPOSE

The purpose of this MOA among KP-RETP, KP-TEVTA and UETP is to ensure delivery of tailored and market-demanded training in the sectors of technical and vocational skills, agriculture and agri-business, entrepreneurship and emerging technologies etc. to the project target beneficiaries. The UETP will provide the consultancy to impart the skills training to 60,000 individuals (Male & Female Youth with minimum of 30% female) to be identified based on job market need assessment. By leveraging the resources and expertise of KP-RETP, the project seeks to ensure that KP-TEVTA and UETP can respond swiftly to the evolving demands of the labour market, thereby contributing to the economic development and employment opportunities in the regions (Clusters). This Technical Assistance will strengthen system within KP-TEVTA and UETP for undertaking a job market study and releasing annual job market outlook assessments.

## SCOPE OF WORK

The scope of this MOA among the KP-RETP, KP-TEVTA and UET Peshawar includes:

- UET Peshawar will provide training to 60,000 youth (Male and Female) across Khyber Pakhtunkhwa including merged districts in the sectors of agriculture, agri-business, entrepreneurship, TEVT, and emerging technologies etc. as per the updated curriculum developed by the UETP. The trainings will include hands-on practice where applicable.
- The duration of the training module will be a maximum of 45 Contact Hours, as standardized by UETP and KP-TEVTA in accordance with the developed curricula. This specified duration will be clearly indicated on the reverse side of the certificate.
- UET Peshawar agrees to extend its support in the development of innovative curricula, advanced teaching methodologies, and other necessary initiatives aimed at enhancing the quality of technical and vocational education.
- UETP will develop the capacity of instructors (ToT) of KP-TEVTA on the curricula designed by UETP under this MOA.

## ROLES AND RESPONSIBILITIES

### UET PESHAWAR:

- The Project Implementation Unit (PIU) established at the Department of Mechatronics Engineering, UET Peshawar situated at Phase 5, Hayatabad, Peshawar, under the MOA signed dated March 21, 2025 will continue working for the duration of this MOA.
- UET Peshawar during the training delivery shall ensure and arrange suitable qualified trainers, training material, course contents, internet facility (where possible), safe and conducive learning environment essential for quality training delivery system, trade-specific labs (where applicable), availability of operational tools, working equipment and machinery (where





- applicable), training consumables, and proper completion of training, as evaluated against the benchmarks and standards defined by the developed curricula.
- iii. UET Peshawar will engage trainers from KP-TEVTA on terms and conditions mutually agreed with KP-TEVTA on need basis.
  - iv. UETP will use training facilities of KP-TEVTA across all clusters on need basis.
  - v. During the training delivery, UET Peshawar shall ensure timely transmission of information and data, where required.
  - vi. At least one qualified Instructor will be made available for each section of a specific trade by UET Peshawar.
  - vii. The authorized officer on behalf of UET Peshawar shall take all necessary steps for smooth conduct of training activities and ensure availability of the Instructor's tools and equipment, Safe and Conducive working/learning environment and consumables, etc, in accordance with the provisions contained in this Agreement.
  - viii. UET Peshawar will ensure regular maintenance of the Attendance of trainees and trainers/instructors on a verifiable attendance record.
  - ix. UET Peshawar will make available the learning material of training for presentation to KP-RETP Monitoring Teams as and when required during the training delivery period. Moreover, UET Peshawar will also ensure the timely supply of consumables to trainees; the conducting of courses according to the lesson plans; the delivery of course contents to trainees, and the availability of training equipment/tools as per training requirements.
  - x. UET Peshawar shall make a replacement in case the trainee(s) drop out from the waiting list immediately after commencement of training classes, upon the recommendation of the trainer.
  - xi. After the culmination of the training, UET Peshawar shall award a training completion certificate.
  - xii. UET Peshawar will be responsible for organizing training assessments by collecting feedback from both trainees and trainers through pre-defined feedback forms.
  - xiii. UET Peshawar shall adopt Teaching Learning Material (TLM), and Course outline developed as per the requirement of the developed curricula.
  - xiv. UETP will train individuals across KP keeping in view the strengths and opportunities offered by each clusters as per need assessment.
  - xv. UETP will ensure that each curricula include session related to Health and Safety and Environmental and Social Protection as per SECAP standards.
  - xvi. UETP will undertake Competency Based Testing and issue certificates accordingly.

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#### KP-RETP, GOVERNMENT OF KHYBER PAKHTUNKHWA:

- i. This Agreement doesn't construe any right to the UET Peshawar to claim for any financial liability if the task of youth skill training remains incomplete or unsatisfactory, during or before completion of training as evaluated against the outcome-based benchmarks and quality standards and SOPs decided by KP-RETP. However, in case of poor performance, UET will take the corrective measures to make up the deficiencies or retake trainings. In case of cancellation of the agreement, any unutilized fund will be reimbursed to the project.
- ii. KP-RETP will finance and provide the training cost as per the number of trainees trained under this agreement to UET Peshawar. Any cost over and above the approved cost allowed by KP-RETP or not envisaged in this Agreement will be subject to the approval of KP-RETP.
- iii. KP-RETP will finance and provide the overhead cost, if any scheduled training is not completed due to reasons beyond the control of UET Peshawar. The overhead cost will be determined by mutual agreement of authorized officers from KP-RETP and UET Peshawar.
- iv. KP-RETP will accept trainees who are not registered under BISP, however, have been verified by Village Council or Neighborhood Council member.

#### KP-TEVTA:

Given the extensive scope of the project, UET will focus on the first component, namely skills training, while TEVTA will assume responsibility for the remaining three components. The relevant financial expenses for all components mentioned below will be covered by KP-RETP from its project funds.

- i. **Start-up Capital for Self-Employment:** The initiative aims to provide direct financial grants to recently skilled graduates of UET/ KP-TEVTA to foster entrepreneurship and promote economic self-reliance.
- ii. **Job Market Integration/Induction:** The initiative seeks to establish comprehensive career counselling and job placement mechanisms to ensure the seamless integration of graduates into the job market.
- iii. **Establishment/Strengthening of Skill Hubs/Centres of Excellence:** Three Skills Hubs/Centres of Excellence will be established or strengthened, with one each dedicated to the fields of Industry, Hospitality, and Agribusiness.

#### REPRESENTATION AND PROCEDURE FOR COMMUNICATION

- i. For the purpose of this Agreement, communications will be made primarily through signed letters or e-mails, and may also be made through internet/messengers etc. The meetings between the focal points of contacts will be held, as deemed necessary, for which record shall be maintained.

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- ii. UET Peshawar will make all arrangements, at its own cost, for the trainees, or past trained trainees, to attend any event / function.
- iii. Both parties will ensure that any communication/material shall abide by the national laws.

### **MONITORING, EVALUATION, REPORTING, ACCOUNTING**

- i. KP-RETP and UET Peshawar will arrange for the carrying-out of joint periodic monitoring of the programme.
- ii. UET Peshawar will provide deliverable-based Reports and Final Report, providing details of all trainings and events, etc. and particularly names, number and details of beneficiaries.
- iii. The Parties will conduct an evaluation study after the completion of the project to assess the benefits reaped from the project by the trainees and lessons learnt;
- iv. Both Parties will hold periodic meetings to discuss the progress on activities under the Agreement and take necessary action.
- v. KP-RETP shall ensure that all payments are made through lawful banking channels and to UET Peshawar designated account.
- vi. Each party shall ensure maintenance of books of accounts as per their rules of business.
- vii. KP-RETP reserves the right to conduct third party audit for which UET Peshawar will be responsible to provide relevant documentation.
- viii. As per policy, UET Peshawar will provide relevant documentation for Government Audit if required.

### **FINANCIAL CONSIDERATIONS - FUNDING AND FINANCIAL RESPONSIBILITIES**

- i. Financial Consideration - Funding and Financial responsibilities, the allocated cost under this agreement awarded to UET Peshawar is as follows:

- ii. After signing of this agreement, the KP-RETP will release the amount to UET Peshawar in instalments as per the schedule given below.
- iii. The number of trainees may increase or decrease with mutual consent of both the parties.
- iv. Deliverables and Payment Schedule:

The financial releases to UET Peshawar will be made contingent upon the completion and submission of the following deliverables, rather than time.

S. No	Activity	Qty	Cost per Unit (PKR)	Total Cost (PKR millions)
1	Provision of trainings in Agriculture, Agri-business, Digital and Life skills, Entrepreneurship, Technical and Vocational Trainings, Hospitality, and Emerging skills etc. (e.g. freelancing, e-commerce, digital marketing etc.).	60,000	22,000 (Per Trainee)	1320
<b>Total</b>				<b>1,320</b>

S. No	Deliverable/Milestone	Payment	Payment Period/Tentative Completion Time
1	Mobilization / Initiating activities	50%	Advance
2	Registration Portal Development, Trainee Outreach and Registration, Resource Allocation across Khyber Pakhtunkhwa	10%	Month 1

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3	Training of first batch (10,000 trainees)	5%	Month 2 & 3
4	Training of second batch (10,000 trainees)	10%	Month 4 & 5
5	Training of third batch (20,000 trainees)	10%	Month 6-9
6	Training of fourth batch (20,000 trainees)	10%	Month 10-13
7	Final completion report	5%	Month 14

### TENURE AND TERMINATION

- i. This "Agreement" shall be effective for a period of 3 (Three) Year, from the date of signing.
- ii. The agreement is extendable with mutual consent of the parties.
- iii. This "Agreement" shall come into force at once.
- iv. Any further term can be added, or any existing term of the agreement can be amended with mutual consultations of all the parties anytime as and when any such need arises.
- v. Further Extension or termination of the Agreement is subject to the conduct of effective training delivery and trainees' satisfaction. The KP-RETP has the right to extend the or terminate the Agreement, as per its relevant SOPs, in its sole discretion.

### CONFLICT RESOLUTION

- i. All disagreements and unforeseen matters will be mutually settled by a committee comprising of one representative each from KP-RETP, UET Peshawar and Planning and Development Department (P&DD).
- ii. In case of any dispute between the parties or confusion in any clause of this MOA, the matter shall be referred to PSC whose decision shall be final.

### NO ASSIGNMENT

UET Peshawar shall not outsource, assign, transfer, allocate and alienate any of its rights or obligations under this "Agreement" to any third party, without prior written approval of the KP-RETP.

### MODIFICATION

Any modification or variation of the terms and conditions of the MOA, including any modification and variation in the scope of services, may only be made by mutual consent of parties.

## REPORTING OBLIGATIONS

The parties shall maintain relevant books and records and submit the reports and other information as stipulated in the MOA to the program. The relevant record may be kept til the expiry of the MOA.

## FORCE MAJEURE

For the purpose of the MOA, “*force majeure*” means an event or condition that (a) is not reasonably foreseeable and is beyond the reasonable control of a party, and is not the result of any act, omissions, or delays of a party relying on such event of *force majeure*, (or of any third person or whom such party has control, including sub-consultant), (b) is not an act, event or condition the risks or consequences of which such party has expressly agreed to assume under this contract, (c) could not have been prevented or re-remedied or cured by such parties reasonable diligence, and (d) make such party performance of its obligations under this MOA impossible or so impractical as to be considered impossible under the circumstances. Provided that lack of funds on part of the KP-RETP shall not constitute the *force majeure*.

## ENFORCEMENT

This “Agreement” shall come into force from the date and time it is signed by official authorized representatives of the Parties and subject to Article VII, shall remain in effect unless it is amended/ altered/ modified or terminated by the KP-RETP.



## OTHER CONSIDERATIONS

The following IFAD Policies shall be an integral part of this MoA.

- i. Revised IFAD Policy on Preventing Fraud and Corruption in its Activities and Operations available at [www.ifad.org/en/document-detail/asset40738506](http://www.ifad.org/en/document-detail/asset40738506)
- ii. IFAD policy to preventing and responding to sexual harassment, sexual exploitation and abuse at [www.ifad.org/anticorruption](http://www.ifad.org/anticorruption) policy.
- iii. Anti-Money Laundering and Countering the Financing of Terrorism available at <https://www.ifad.org/en/document-detail/asset/41942012>.
- iv. KP-TEVTA and UETP shall ensure that its activities under the contract comply with IFAD’s Social, Environmental and Climate Assessment Procedures (SECAP), as relevant to the activities performed under this Contract. Information on SECAP is available on <https://www.ifad.org/en/secap>

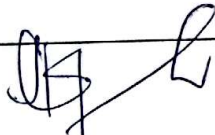
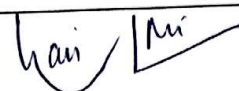





v. KP-TEVTA & UETP shall not employ any child to perform any work that is economically exploitative, or is likely to be hazardous to, or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development.

The Parties undertake to act in good faith with respect to each other's rights under this MOA and to adopt all reasonable measures to ensure the realization of the objectives of this MOA.

**ADDRESSES AND SIGNATURE:**

On Behalf of	On Behalf of	On Behalf of
<b>KP-RETP</b>	<b>UETP</b>	<b>KP-TEVTA</b>
 <b>(Arif Ullah Awan)</b> <b>Project Director</b> <b>KP-RETP</b>	 <b>(Prof. Dr. Qaiser Ali)</b> <b>Vice Chancellor</b> <b>UETP</b>	 <b>(Mansoor Qaiser Weha)</b> <b>Managing Director</b> <b>KP-TEVTA</b>

**Project Director**  
KP-Rural Economic Transformation Project-  
(KP-RETP) Peshawar

**Vice-Chancellor**  
University of Engineering  
and Technology, Peshawar

**MANAGING DIRECTOR**  
TECHNICAL EDUCATION & VOCATIONAL  
TRAINING AUTHORITY  
KHYBER PAKHTUNKHWA