



Memorandum of Agreement (MOA)

Among

Khyber Pakhtunkhwa Rural Economic Transformation Project (KP-RETP)

And

Khyber Pakhtunkhwa Technical Educational and Vocational Training Authority

(KP-TEVTA)

And

University of Engineering and Technology Peshawar (UETP)

This Memorandum of Agreement (this MOA) made as on 21/03/2025 at Peshawar, among Khyber Pakhtunkhwa Rural Economic Transformation Project (KP-RETP) (the "Project"), and Khyber Pakhtunkhwa Technical Educational and Vocational Training Authority (KP-TEVTA) and University of Engineering and Technology Peshawar (UETP) is executed in supersession of the Memorandum of Agreement previously entered into between KP-RETP and KP-TEVTA dated 10th July 2024, to the extent of the revised scope and provisions set forth in this MOA. This MOA stipulates the stakeholders, revised scope of work, key outputs, applicable laws and rules, and roles and responsibilities of the Project and the Partner Authority.

INTRODUCTION

The **Khyber Pakhtunkhwa Rural Economic Transformation Project (KP-RETP)** is a development initiative led by the Planning and Development Department of the Government of Khyber Pakhtunkhwa. Co-funded by the International Fund for Agricultural Development (IFAD) and the European Union (EU), this flagship project seeks to revitalize the rural economy across all districts of the province. In collaboration with IFAD, the project aims to tackle key drivers of rural poverty and food insecurity, including low agricultural productivity, inefficient production systems, weak supply chain linkages, high youth and women unemployment in rural areas, and limited access to economic services for small landholders. Through targeted interventions, KP-RETP aspires to bring sustainable economic transformation to the rural communities of Khyber Pakhtunkhwa.

The **Khyber Pakhtunkhwa Technical Education and Vocational Training Authority (KP-TEVTA)** was established under a legislative Act in 2015, later amended in 2017. Operating as an autonomous organization, KP-TEVTA is governed by its own set of laws and by-laws, along with applicable general or



special legislation. The Authority is tasked with overseeing and implementing technical education and vocational training programs across Khyber Pakhtunkhwa. Its primary objective is to equip the province's youth with technical and vocational skills that align with market and industry demands. Additionally, KP-TEVTA focuses on consolidating and advancing the technical education and vocational training system in the region. Since its inception, KP-TEVTA has framed its vision and mission in alignment with the National Skills Strategy, ensuring its goals reflect the broader national priorities for skill development and workforce readiness.

The **University of Engineering and Technology (UET), Peshawar**, stands as a premier institution in Pakistan, renowned not only for its academic excellence but also for its significant contributions as a provider of technical expertise and services to both public and private sectors. Established in 1952 and achieving full university status in 1980, UET Peshawar has grown to become a critical hub for engineering education, research, and professional services in the Khyber Pakhtunkhwa province and beyond. The main campus of UET Peshawar is located at Peshawar, while its remote offices are located at Abbottabad, Jalozai and Bannu.

UET Peshawar offers a range of consultancy services, including Civil Engineering, Electrical Engineering, Mechanical Engineering, Computer Systems Engineering, and Chemical Engineering. The UET Peshawar also offers services in emerging fields such as Mechatronics Engineering, Energy Engineering, Agriculture Engineering, and Mining Engineering.

UET Peshawar has several centers of excellence which include the Advanced Robotics and Automation Lab (ARAL), Centre of Intelligent System & Network Research (CISNR), Earthquake Engineering Center (EEC), National Institute of Urban Infrastructure Planning (NIUIP), National Center in Big Data and Cloud Computing (NCBC), Gems and Jewellery Center of Excellence, National Center for Artificial Intelligence (NCAI), National Center of Cyber Security (NCCS). UET Peshawar has also established several centers for skills development and professional growth such as Continuing Engineering Education Center (CEEC), Technology Incubation Center (TIC) and Career Excellence Academy (CEA).

OBJECTIVE

Under the project design, KP-RETP will support and fund the development of a curriculum based on needs assessment for market-driven skills training programs. These programs will target young eligible individuals, aiming to enhance employment and self-employment opportunities. Priority will be given to ultra-poor and poor households with limited land access, with a special focus on women and youth. Preference, particularly for self-employment, will be given to young women and men belonging to families with BISP poverty score of 0-40. To achieve these objectives, KP-RETP seeks partnership with KP-TEVTA and UETP.



PURPOSE

The purpose of this MOA among KP-RETP, KP-TEVTA, and UETP is to strengthen the institutional capacity of UETP for the provision of services to conduct market need assessment and curriculum design for market-based courses in the sectors of technical and vocational skills, agriculture, and agri-business, entrepreneurship, and emerging technologies, etc. to the project target beneficiaries. The UETP will provide the consultancy to undertake Needs Assessment and Curriculum Design for skills and vocational training. By leveraging the resources and expertise of KP-RETP, the project seeks to ensure that KP-TEVTA and UETP can respond swiftly to the evolving demands of the labor market, thereby contributing to economic development and employment opportunities in the region. This Technical Assistance will strengthen the system within UETP for undertaking a job market study and releasing annual job market outlook assessments.

SCOPE OF WORK

The scope of this MOA among the KP-RETP, KP-TEVTA and UET Peshawar includes:

- a) Undertaking job market need assessment and employment outlook development as per this agreement.
- b) Identification of max number of training courses in consultation with PMU KP-RETP based on need assessment.
- c) Prioritization of at least top 50 relevant/in-demand training courses in the sectors of agriculture, agri-business, entrepreneurship, TEVT, and emerging technologies etc.
- d) Development of appropriate training curricula, contents, delivery plan and assessment mechanism/methodology for at least 40 training courses in consultation with PMU KP-RETP, relevant field experts and market trends. This will also include the development of new curricula and the updating of existing curricula to align with market needs for TEVTA.
- e) Facilitating UET Peshawar in developing sustainable practices to maintain and improve its capacity to conduct job market assessments and curricula design for training/courses beyond the project duration.
- f) UET Peshawar agrees to extend its support in the development of innovative curricula and other necessary initiatives aimed at enhancing the quality of technical and vocational education on mutually agreed terms and conditions from time to time.

ROLES AND RESPONSIBILITIES

UET PESHAWAR:

- i. UET Peshawar will establish a Project Implementation Unit (PIU) at the Department of Mechatronics Engineering, located in Phase 5, Hayatabad, Peshawar.

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- ii. UET Peshawar will conduct a needs assessment for relevant skills training in sectors such as agriculture, agri-business, entrepreneurship, TEVT, and emerging technologies, in consultation with KP-RETP as per the agreement.
- iii. UET Peshawar will design appropriate training curricula, content, delivery plans, and assessment methodologies for at least 40 training courses, in collaboration with PMU KP-RETP, based on the findings of the needs assessment.
- iv. UET Peshawar will provide learning materials for training, making them available to KP-RETP Monitoring Teams as required.
- v. UET Peshawar will, on regular intervals till the completion of the project, carry out needs assessments and curriculum development through mutual consultation with KP-RETP, ensuring continuous alignment with evolving industry and market demands.
- vi. UET Peshawar will make all arrangements for the participants engaged in need assessment and curriculum design activities to attend any event/function.

KP-RETP, GOVERNMENT OF KHYBER PAKHTUNKHWA:

- i. This Agreement doesn't construe any right to the UET Peshawar to claim any financial liability if the task of need assessment and curriculum design is incomplete or unsatisfactory, during or before completion of the aforementioned tasks as evaluated against the quality standards and SOPs decided by KP-RETP.
- ii. KP-RETP will provide the needs assessment and curriculum design cost under this agreement to UET Peshawar. Any cost over and above the approved cost allowed by KP-RETP or not envisaged in this Agreement will be subject to the approval of KP-RETP.
- iii. KP-RETP will finance and provide the overhead cost, if any needed activity(s) is not completed due to reasons beyond the control of UET Peshawar. The overhead cost will be determined by mutual agreement of authorized officers from KP-RETP and UET Peshawar.

KP-TEVTA:

Given the extensive scope of the project, UETP will focus on the component related to needs assessment and curriculum design, while TEVTA will assume responsibility for the remaining components.

- i. **Start-up Capital for Self-Employment:** The initiative aims to provide direct financial grants to recently skilled graduates of UET/ KP-TEVTA to foster entrepreneurship and promote economic self-reliance.
- ii. **Job Market Integration/Induction:** The initiative seeks to establish comprehensive career counselling and job placement mechanisms to ensure the seamless integration of graduates into the job market.

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- iii. **Establishment/Strengthening of Skill Hubs/Centres of Excellence:** Three Skills Hubs/Centres of Excellence will be established or strengthened, with one each dedicated to the fields of Industry, Hospitality, and Agribusiness.

REPRESENTATION AND PROCEDURE FOR COMMUNICATION

- i. For the purpose of this Agreement, communications will be made primarily through signed letters or e-mails, and may also be made through internet/messengers etc. The meetings between the focal points of contacts will be held, as deemed necessary, for which record shall be maintained.
- ii. Both parties will ensure that any communication/material shall abide by the national laws.

MONITORING, EVALUATION, REPORTING, ACCOUNTING

- i. KP-RETP and UET Peshawar will arrange for the carrying-out of joint periodic monitoring of the programme.
- ii. UET Peshawar will provide deliverable-based Reports and Final Report.
- iii. Both Parties will hold periodic meetings to discuss the progress on activities under the Agreement and take necessary action.
- iv. KP-RETP shall ensure that all payments are made through lawful banking channels and to UET Peshawar designated account.
- v. Each party shall ensure maintenance of book of accounts as per their business rules.
- vi. KP-RETP reserves the right to conduct third party audit for which UET Peshawar will be responsible to provide relevant documentation.
- vii. As per policy, UET Peshawar will provide relevant documentation for Government Audit if required.

FINANCIAL CONSIDERATIONS - FUNDING AND FINANCIAL RESPONSIBILITIES

- i. Financial Consideration - Funding and Financial responsibilities, the allocated cost under this agreement awarded to UET Peshawar is as follows:

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S. No	Activity	Qty	Cost per Unit (PKR million)	Total Cost (PKR millions)	Sub Total Cost (PKR millions)
1	Need Assessment				67.50
1a	Cluster-Specific Sectoral Skill Gap Report	01	17.0	17.0	
1b	Comprehensive Training Needs Analysis Report	01	17.0	17.0	
1c	Barriers and Recommendations Reports for Each Cluster	01	17.0	17.0	
1d	Baseline for Trainings Curriculum Design and Development Report	01	16.50	16.50	
2	Curriculum Design				67.50
2a	Agriculture related training curriculums	15	1.0	15.0	
2b	Technical and Vocational Education	8	2.0	16.0	
2c	Emerging skills	7	2.0	14.0	
2d	Digital Skills	5	2.5	12.5	
2e	Entrepreneurship and Life skills	5	2.0	10.0	
3. Review of TEVTA Courses in year 2026					7.50
4. Review of TEVTA courses in year 2027					7.50
Grand Total (millions PKR)					150.00

- ii. After signing of this agreement, the KP-RETP will release the amount to UET Peshawar in instalments as per the schedule given below.
- iii. The number of courses for curriculum development may increase or decrease with mutual consent of both the parties.
- iv. **Deliverables and Payment Schedule:**

The financial releases to UET Peshawar will be made contingent upon the completion and submission of the following deliverables, rather than time.

S. No	Deliverable/Milestone	Payment	Payment Period
1	Mobilization / Initiating activities	50%	Advance
2	Need Assessment Report	20%	30 Days
3	Curriculum Design Report	20%	After acceptance of curriculum design report
4	Annual Review of TEVTA Courses in 2026	05%	2026
5	Annual Review of TEVTA courses in 2027	05%	2027

TENURE AND TERMINATION

- i. This "Agreement" shall be effective for a period of three (03) years starting from the date of signing the agreement.
- ii. The agreement is extendable with mutual consent of the parties.
- iii. This "Agreement" shall come into force at once.
- iv. Any further term can be added, or any existing term of the agreement can be amended with mutual consultations of all the parties anytime as and when any such need arises.
- v. The KP-RETP has the right to extend or terminate the Agreement, as per its relevant SOPs, in its sole discretion.

CONFLICT RESOLUTION

All disagreements and unforeseen matters will be mutually settled by a committee comprising of one representative each from KP-RETP, UET Peshawar and Planning and Development Department (P&DD).

In case of any dispute between the parties or confusion in any clause of this MOA, the matter shall be referred to PSC whose decision shall be final.

In case the dispute still remains unsettled, the case will be forwarded to competent authorities of parties, decision thereof will be considered as the final one.

NO ASSIGNMENT

UET Peshawar shall not outsource, assign, transfer, allocate and alienate any of its rights or obligations under this "Agreement" to any third party, without prior written approval of the KP-RETP.



MODIFICATION

Any modification or variation of the terms and conditions of the MOA, including any modification and variation in the scope of services, may only be made by mutual consent of parties.

REPORTING OBLIGATIONS

The parties shall maintain relevant books and records and submit the reports and other information as stipulated in the MOA to the program. The relevant record may be kept till the expiry of the MOA.

FORCE MAJEURE

For the purpose of the MOA, “*force majeure*” means an event or condition that (a) is not reasonably foreseeable and is beyond the reasonable control of a party, and is not the result of any act, omissions, or delays of a party relying on such event of *force majeure*, (or of any third person or whom such party has control, including sub-consultant), (b) is not an act, event or condition the risks or consequences of which such party has expressly agreed to assume under this contract, (c) could not have been prevented or re-remedied or cured by such parties reasonable diligence, and (d) make such party performance of its obligations under this MOA impossible or so impractical as to be considered impossible under the circumstances. Provided that lack of funds on part of the KP-RETP shall not constitute the *force majeure*.

ENFORCEMENT

This “Agreement” shall come into force from the date and time it is signed by official authorized representatives of the Parties and subject to Article VII, shall remain in effect unless it is amended/ altered/ modified or terminated by the KP-RETP.

OTHER CONSIDERATIONS

The following IFAD Policies shall be an integral part of this MoA.

- i. Revised IFAD Policy on Preventing Fraud and Corruption in its Activities and Operations available at www.ifad.org/en/document-detail/asset40738506



ii. IFAD policy to preventing and responding to sexual harassment, sexual exploitation and abuse at www.ifad.org/anticorruption policy.

iii. Anti-Money Laundering and Countering the Financing of Terrorism available at <https://www.ifad.org/en/document-detail/asset/41942012>.

iv. KP-TEVTA and UETP shall ensure that its activities under the contract comply with IFAD's Social, Environmental and Climate Assessment Procedures (SECAP), as relevant to the activities performed under this Contract. Information on SECAP is available on <https://www.ifad.org/en/secap>

v. KP-TEVTA & UETP shall not employ any child to perform any work that is economically exploitative, or is likely to be hazardous to, or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development.

The Parties undertake to act in good faith with respect to each other's rights under this MOA and to adopt all reasonable measures to ensure the realization of the objectives of this MOA.

ADDRESSES AND SIGNATURE:

On Behalf of	On Behalf of	On Behalf of
KP-RETP	UETP	KP-TEVTA

Project Director
 KP-Rural Economic Transformation Project.
 (KP-RETP) Peshawar

DR. MUHAMMAD TAHIR KHAN
CHAIRMAN
 Department of Mechatronics Engineering
 University of Engineering & Technology
 Peshawar

MANAGING DIRECTOR
 TECHNICAL EDUCATION & VOCATIONAL
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 KHYBER PAKHTUNKHWA